

2016 Eau Claire YMCA Day Camp Staff Application

Return complete application to Autumn Egan, SACC Director 700 Graham Ave Eau Claire, WI 54701
autumn@eauclaireymca.org

Personal Information

Name _____

Permanent Address _____

Local Address _____ Zip _____

City _____ State _____ Zip _____

Email Address _____ Cell () _____

Staff Commitments

(Please read and acknowledge your understanding of these commitments by initialing each)

____ I am committed to building community with the entire Day Camp population.

____ I am committed to being a role model that demonstrates the YMCA core values of respect, honesty, responsibility and caring.

____ I am committed to abiding by Day Camp & YMCA policies.

____ I am committed to being a part of the team of staff to provide a safe, fun and enriching summer experience through the primary drivers of impact: achievement, relationships, and belonging for all campers and staff.

____ I understand that the YMCA core values also apply to my interactions on all social media. I will use the internet in a manner that is thoroughly professional, appropriate, business-like and in the best interest of the YMCA. I recognize that no one is permitted to create social media or publish pictures, videos or similar media pertaining to the YMCA or Day Camp without prior consent from the Director.

In the event of my employment by Day Camp and the Eau Claire YMCA, I authorize the Eau Claire YMCA to request any and all employment records from any former employer(s). Because of the nature of the work for which I am applying, I understand that the Eau Claire YMCA may wish to investigate whether or not I have ever been convicted of a crime as part of the pre-employment screening process. I hereby specifically waive any right to claim that such an investigation is an invasion of my privacy and hereby consent to such an investigation so I may be considered for employment. I further understand that my continued employment is contingent upon being without prior criminal convictions.

I certify that all statements made by me on this application are true to the best of my knowledge and that I have withheld no information that would, if disclosed, affect this application unfavorably. I understand and agree that any misrepresentation or omission of facts may exclude my being considered for employment or in the event I am employed, may be cause for termination of employment with the Eau Claire YMCA Day Camp program.

Signature _____ Date _____

The Eau Claire YMCA welcomes a diverse workforce.

Camp Employment Options

The following camp descriptions are from our Day Camp 2016 brochure. Please read descriptions of the camps and thoroughly and check all the camp options for which you would like to be considered.

Adventure Camp: For Grades going into 1st – 4th grade | 4 or 5 day option

Travel around local communities to parks, pools and beaches daily and go on our weekly field trips like Willow River State Park and see the waterfall or Crystal Cave and tour the depths of the caves. The campers will put miles on the bus each day to learn new skills and learn about different cultures according to the theme of each week. Campers will be broken up into groups according to what grade they are entering in the fall so they will be with children their own age. We will expose them to beautiful Wisconsin weather and they have the opportunity to swim every day in a pool or lake. We have licensed life guards on staff and swim test all the campers to ensure a safe, fun and exciting program.

Y-Juniors: For Grades going into 5th – 6th Grade | 4 or 5 day option

Y-Juniors is based on our Adventure Camp and designed for students who are transitioning from elementary school to middle school.

This program offers youth a chance to budget and plan where they go each day with their own transportation. In addition to what the kids do in Adventure Camp, your camper will develop leadership skills through mentoring younger campers, community service projects, assisting with their own schedule and other enrichment opportunities

Specialty Camp: For Grades going into 1st – 4th grade | 5 days only

Adventure Camp with a twist! Are your children interested in learning more about a specific hobby, skill, or sport? Specialty Campers will visit local community parks, lakes and pools daily, but the main theme or emphasis will be on a particular sport or specialty for at least two hours each day. Campers are bound to improve their skills and knowledge while having fun at the same time.

Discovery Camp: For Grades going into 1st – 6th grade | varied schedule options

You asked, we heard you! We know that summers are crazy and you don't always need full-time care so we've created Discovery Camp. Discovery Camp's flexible schedule allows campers to attend full or half-days and up to five days each week. We want to keep your child engaged while working around your family's busy schedule.

We are excited to offer this fun, alternative day camp that will be on-site at the YMCA each week from Monday – Thursday and will go on a field trip each Friday.

Campers will be offered a variety of activities daily and which will coincide with follow the theme of each week. From crafts and games to skill building and community service, we will keep campers engaged and happy.

Along with convenient, flexible schedule options, we are also excited to offer Discovery Campers the chance to participate in the Eau Claire YMCA's enrichment classes, sports clinics and swim lessons, all while providing care around these programs. If your child has always wanted to participate in a writing class, volleyball clinic or learn a second language, enroll them in Discovery Camp and enhance their experience by adding on a new class at a discounted rate!

Employment Options

The following seasonal positions are open for Day Camp 2016. Please read descriptions thoroughly and check all the positions for which you would like to be considered.

Day Camp Counselor Positions

The Eau Claire YMCA Day Camp program seeks to provide a safe and fun summer experience that fosters individual and family growth in the areas of self-worth, responsibility, self-expression, independence, leadership and character development. There are three primary drivers of impact: achievement, relationships, and belonging. Each summer, we aim to provide each of the three drivers of impact to each camper, promoting growth and character building. To accomplish this, the Eau Claire YMCA's Day Camp provides an age appropriate group experience, bringing together campers of diverse backgrounds under the guidance and supervision of trained leaders. Teams of 3-6 counselors work together providing leadership and a safe environment to groups of 25-55 campers each week.

Day Camp Counselor Positions Available:

Counselors:

- Adventure Camp (3 positions)
- Specialty Camp (1 position)
- Y-Juniors (1 position)
- Discovery Camp (6 positions)

Responsibilities include:

- Responsible for the overall health and well-being of all campers and staff during their day at Day Camp.
- Work with other staff to plan, implement and lead activities that stimulate achievement, relationship building and a sense of belonging for the campers.
- Be a team player through building strong relationships with staff, children and parents.
- Train, learn and follow state licensing expectations and strive to uphold them at your site.
- Participate in all activities with children, be it indoor, outdoor, fieldtrips, sports, crafts, snack or lunch, free-time, etc.
- Participate in all activities with children, be it indoor, outdoor, field trips, sports, crafts, free time, etc.

Counselors/Bus Drivers:

- Adventure Camp (3 positions)
- Y-Juniors (1 position)
- Specialty Camp (1 position)

Responsibilities include those listed under "Counselor", plus:

- Responsible for achieving CDL certification by dates specified.
- Know and maintain Student Transit expectations of maintenance and safety of buses.
- Create and maintain rules and expectations for children and staff on your bus.
- Be prepared for the trip you are taking daily with directions.

Counselors/Life Guards:

- Adventure Camp (6 positions)
- Specialty Camp (1 position)
- Y-Juniors (1 position)

Responsibilities include those listed under "Counselor", plus:

- Responsible for obtaining Red Cross Lifeguard Certification and Water Front Certification by dates specified.
- According to state licensing, take on the role of Water Front Supervisor and oversee all aquatic activities.
- Assess and document each child's swimming ability.

Open/Close Counselor:

- Adventure Camp (3 positions)
- Y-Juniors (1 position)
- Discover Camp (3 positions)

Responsibilities include those listed under "Counselor", plus:

- Commit to working the hours of 6:30am – 9:00am and/or 3:30-6:00pm.

Site Director Positions

The Site Director position is an exciting leadership opportunity in our day camp program. Site Directors are in charge of setting the camp experience for their camper group. They help plan the program that fosters our three primary drivers of achievement, relationships and belonging for each camper each week. The Site Directors provide resources, support, and encouragement to the Counseling Staff in their roles as trainers, directors, advisors, and friends. The Site Director position is filled with opportunities to develop leadership in a wide variety of ways related to youth, peers and the camp community.

Site Director Positions Available:

- Adventure Camp Site Directors: (5 positions)
- Specialty Camp: (1 positions)
- Y-Juniors Site Directors: (2 positions)
- Discovery Camp Site Directors: (4 positions)

Responsibilities include:

- Please see the responsibilities listed under “Counselor”.
- Have an openness to new experiences, an excellent work ethic, a willingness to put in long days and a strong desire to build relationships with youth, staff and parents.
- Attend and assist during staff training.
- Design and implement a daily schedule that includes age-appropriate activities based on the three primary drivers of Day Camp: achievement, belonging, and relationships.
- Direct and guide all site staff toward providing an enriching program for campers through training, evaluation, coaching and goal setting.

Y-Leaders Site Director Positions

Y-Leaders is a unique program that works with 14 campers going into 7th and 8th grade to provide a fun and exciting summer experience of big weekly field trips and offering a variety of youth leadership opportunities. The campers develop and learn life skills, character development, health and wellness, and self-awareness. The weekly program teaches teamwork and leadership skills, budgeting, safety, healthy living and community stewardship. The Y-Leader Site Director sets the environment to foster a unique camper experience by focusing on our three primary drivers of achievement, relationships and belonging for each camper.

Y-Leaders Site Director Positions Available:

- Y-Leaders Site Director (2 positions)

Responsibilities include those listed under “Counselor”, plus:

- Please see the responsibilities listed under “Counselor”.
- Have an openness to new experiences, an excellent work ethic, a willingness to put in long days and a strong desire to build relationships with youth, staff and parents.
- Design and implement a daily schedule that fosters and promotes the weekly goals and focus on the three primary drivers of Day Camp: achievement, belonging, and relationships.

Qualifications for All Staff

- CPR and First Aid are required for all Day Camp Staff positions. If you do not have this by June 6th your contract could be voided.
- All Lifeguards and Bus Drivers must be certified by the start of camp. **If you do not have this by June 6th your contract could be voided.**
- Attend Staff training Saturday, May 7th from 8 – 10pm and during the weeks of May 23 – June 3rd specifics TBD per position.

Current Certifications

Please indicate which certifications you currently have along with their expiration dates. We require a photocopy of all relevant certification cards.

Expiration Date:

| | |
|-----------------------------|-------|
| ___ First Aid | _____ |
| ___ CPR | _____ |
| ___ Lifeguarding | _____ |
| ___ Waterfront Lifeguarding | _____ |
| ___ CDL Bus Certification | _____ |

Please Check All Positions You Would Like To Be Considered For:

| | | |
|--|---|---|
| Counselor Camp Options: ___ Adventure Camp (1 st – 4 th gr.) ___ Discovery Camp (1 st – 6 th gr.) ___ Y-Juniors (5 th and 6 th gr.) ___ Specialty Camp (1 st – 4 th gr.) Counselor Position Options: ___ CDL Bus Driver (details under counselor descriptions) ___ Life guard (details under counselor descriptions.) | Site Director Options: ___ Adventure Camp (1 st – 4 th gr.) ___ Discovery Camp (1 st – 6 th gr.) ___ Y-Juniors (5 th and 6 th gr.) ___ Specialty Camp (1 st – 4 th gr.) ___ Y-Leaders (7 th and 8 th gr.) | Age Group Preferences: (Please rank your top 3 preferences in order) ___ Campers going into 1 st gr. ___ Campers going into 2 nd gr. ___ Campers going into 3 rd /4 th gr. ___ Campers going into 5 th /6 th gr. ___ Campers going into 7 th /8 th gr. |
|--|---|---|

Employment Commitment

Please put thought into this – what you put down will directly affect your employment.

Training Availability

We train staff on Saturday, May 7th from 8am – 10pm and during the weeks of May 23 – June 3rd.

You must be in Eau Claire from May 23rd–June 3rd. We request you work Before and After School Care during this time from 6:30-8:30 and 3:00-6:00. We will be running trainings from 1-3pm daily during that time and various other times in between based on any additional training you may need (bus, lifeguarding, room set up, etc.) Few exceptions will be made. We need to know any of these exceptions prior to hiring to be considered in the hiring process. Please list any requests for exceptions here:

Exceptions needed:

I can't work Before School from 6:30-8:30 because:

I can't work After School from 3:00-6:00 because:

I am taking a class during this time from (dates and times):

I will not be in Eau Claire until: (date)

because:

Weekly Availability

Day Camp runs from June 6th – August 26th. We plan on staff taking no more than 10 days off per summer (unpaid). Dates will be considered and approved after hiring process is completed.

Please list any dates you would be unable to work:

Skills and Interests

Day Camp utilizes a wide range of skills and talents of staff. In the following list, put a "0" next to activities in which you have no interest; "1" for no experience, but willing to learn; "2" for some experience; and "3" for significant experience.

| | | |
|--|-------------------|---------------------|
| ___ Gardening | ___ Story Telling | ___ Archery |
| ___ Large Group Games | ___ Guitar | ___ Canoeing |
| ___ Nature/Ecology | ___ Team Sports | ___ Cooking |
| ___ STEM | ___ Orienteering | ___ Kayaking |
| ___ 2 nd Language (___) | ___ Crafts | ___ Outdoor Camping |
| ___ Singing | ___ Drama/Theater | ___ Campfires |
| ___ Dance | ___ Music | |
| ___ Other applicable activities (please list): _____ | | |

Please embellish on your background and experience in 3 of the above activities.

Activity 1 _____

Activity 2 _____

Activity 3 _____

Education

High School _____

Name of School _____

Year in school _____

College _____

Name of School _____

Major _____ Est. Grad. Date: _____

Employment History

Company_____

Supervisor_____ Phone_____

Position_____ Dates of Employment_____

Responsibilities:

Reason for leaving:

Company_____

Supervisor_____ Phone_____

Position_____ Dates of Employment_____

Responsibilities:

Reason for leaving:

Company_____

Supervisor_____ Phone_____

Position_____ Dates of Employment_____

Responsibilities:

Reason for leaving:

List any activities/clubs you are involved in and volunteer experience you have.

Application Essays for NEW Staff

If necessary, please attach additional sheets and/or a resume.

1. In what ways have you been a positive role model?

2. What do you hope to bring to Day Camp?

3. What do you hope to gain from the experience of working at Day Camp and how do you plan to get it?

Application Essay for RETURNING Staff

If necessary, please attach additional sheets and /or resume.

1. What have you done or experienced that will help you to be a stronger staff member this summer?

2. Describe a time that Day Camp has made a positive impact for a person.

3. Please describe a component of your job at camp last year that you feel could use improvement and how you will show growth and implement appropriate changes for the 2016 camping season.
